

MINUTES 82nd MEETING OF TII BOARD

ITEM

Subject:	TII BOARD MEETING	Meeting No:	82
Location:	TII Offices, Parkgate Street, with some contributions by video link (Teams)	Date held: 24 January 2023	Doc Revision: Approved

ATTENDEES

NOMINATED BOARD CHAIRPERSON	Colette Byrne
BOARD MEMBERS	Aidan Skelly
	Mary O'Donovan
	Patricia O'Shea (from 12:30 pm)
	Damien Ó Tuama
	Des Kenny
	Peter Walsh (CEO)
ARC CHAIRPERSON	Aidan Horan – <i>Item 2</i>
APOLOGIES	Gareth Llewellyn, Board Chairperson
MEMBERS OF EXECUTIVE	Edel McCormack (Head of Governance and Legal)
	Marie Mulvany (Executive Assistant)
	Audrey Keogh (Director of Business Services)
	Rachel Cahill (Head of Executive Office)
PRESENTERS	Nigel O'Neill (Directors of Capital Programmes) – <i>Items 4 & 6</i>
	Seán O'Neill (Director of Communications) – <i>Item 6</i>
	Rachel Donnelly (Corporate Risk Manager) – <i>Item 3</i>
	Orla Mulqueen (Head of Human Resources) – <i>Item 5</i>
	Pat Maher (Director of Network Management) – <i>Item 3</i>
	Tony Redmond (Director of Corporate Services) – <i>Item 3</i>
	Aidan Foley (MetroLink Project Director) – <i>Item 4</i>
	Kelly McCarthy (Assurance & Performance Reporting Manager) – <i>Item 3</i>
	Peter Bennett (MetroLink Design Co-ordinator) – <i>Item 4</i>
	Helen Hughes (Director of Professional Services) – <i>Item 8</i>
	Paolo Carbone (Head of Rail Capital Programmes) – <i>Items 4 & 6</i>
	Ralf Diessner (Risk Analyst) – <i>Item 4</i>
	Geraldine Fitzpatrick (Head of Road Capital Programmes) – <i>Item 6</i>
	Anthony Duffy (Head of Project Services) – <i>Item 6</i>
	Declan Wylde (Head of Finance) – <i>Item 7</i>

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Before the meeting commenced Colette Byrne advised Members that the Chairman, Gareth Llewellyn, was unable to attend the meeting on [REDACTED] and that she had been asked to chair in his place. The Members unanimously agreed to this arrangement. It was noted that Patricia O'Shea would join the meeting at 12:30. It was noted that Minister Eamonn Ryan would be joining the meeting [REDACTED]

1.0 CONFLICTS OF INTEREST

Aebhric McGibney reminded the Board of his role with the Dublin Chamber of Commerce. No specific decision relevant to this interest was on the Agenda. No other conflicts of interest were declared.

2.0 COMMITTEE UPDATES

Strategy Committee

- The Committee considered its Terms of Reference and is not recommending any changes at this time.
- The Committee received a presentation on interoperability of electronic tolling. A new provider with expanded scope will come into operation in February, subject to a successful dry run in January.
- The Committee considered four new KPIs presented for consideration by the Assurance & Performance Reporting Manager. These will come to the Board for approval in February.

Audit and Risk Committee

- The Committee considered the proposed changes to the Risk Management Policy, Plan and Appetite Statement and recommended them for approval by the Board.
- The Committee considered proposed changes to the Code of Practice and Code of Business Conduct and recommended them for approval by the Board.
- The Committee considered proposed changes to the ARC Terms of Reference and will bring them forward for approval to the Board following completion of the Board Excellence effectiveness review.
- The Committee considered proposed changes to the Treasury Policy and recommended them for approval by the Board.
- The Committee considered six audit report and one draft report.

3.0 GOVERNANCE & LEGAL UPDATES/RISK MANAGEMENT

- The Secretary updated the Board on the progress of the external effectiveness assessment by Board Excellence. It is anticipated that the final report will be available for discussion at or prior to the February Board meeting.
- The Secretary reminded Members of the approaching deadline for the return of SIPO returns on or prior to 31st January.
- The Board **noted** the contracts valued over 50k executed by TII in December 2022. The Director of Corporate Services noted that there are some capacity and resource issues leading to a low number of tenders in some competitions, but that TII is satisfied that value for money is still being achieved. It was noted that caps on some of the OGP frameworks may give rise to issues in the future.
- The Board **noted** the Enterprise Risk Register and reviewed and **approved** amendments to the Risk Management Policy, Plan and Appetite Statement (annual review). The Chair noted and commended the work of the team in the area of risk management. She noted that Chairman

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Llewellyn has asked that the loss of key staff be considered as a succession planning piece (ENT 7, 13 and 14).

- The Board reviewed and **approved** amendments to the Code of Practice for TII and Code of Business Conduct (annual review).
- The Board **approved** the revised Protected Disclosures Policy & Procedures for staff and Board Members and the Protected Disclosures Policy and Procedures for non-staff workers, to reflect changes brought about by the Protected Disclosures (Amendment) Act 2022.
- The Board **noted** the Annual Plan Activities Tracker for Q4 2022.
- The Board **approved** the exercise of powers under Section 19(2) of the Roads Act 1993 (reserved function of the Board) to allow TII's MMarC Contractor for Area B (West/Northwest) to undertake specific tasked maintenance activities on the N5 Westport to Turlough Scheme, as outlined by the Director of Network Management. The Board noted that the financial implications of such approvals under Section 19(2) should be considered at a later date.
- The Board **noted** the report on correspondence received through the Electronic Document Management System (EDMS) in 2022.
- The Board reviewed and **approved** the amendments to the Treasury Policy (annual review). Audrey Keogh will clarify a query regarding exclusion of PPPs (last page of document).

4.0

[REDACTED]

5.0

PRESENTATION: LEARNING AND DEVELOPMENT REVIEW 2022

Orla Mulqueen presented to the Board.

In response to questions on the advertised location for current TII roles, it was confirmed that it is generally Parkgate Street but is job specific and some roles can be accommodated living remotely.

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ATTENDANCE BY MINISTER EAMONN RYAN

Minister Eamonn Ryan and Mr John McDonald (Ministerial Advisor) joined the meeting and were welcomed by Colette Byrne as acting Chairperson. Patricia O'Shea joined the meeting. The Executive Team joined the meeting.

Minister Ryan addressed the Board on a number of issues including allocations, Metro and Greenway developments, the significant challenges to transport in the context of climate/emissions reduction targets, delivery of the National Planning Framework and National Development Plan, compact development, promotion of town centres, prioritisation of bypasses, road space reallocation, demand management and deferral of road capacity enhancement projects. [REDACTED]

[REDACTED] Issues with the planning system were acknowledged and the work of the AG to bring forward changes to legislation that would streamline the planning process for major projects was noted.

The Minister noted that he had given responsibility for Greenways to TII because of TII's delivery record. Colette Byrne cited Greenways as a good example of how projects can be delivered when resources are in place.

[REDACTED]

- [REDACTED]
- [REDACTED]
- [REDACTED]

[REDACTED]

[REDACTED]

It was noted that the amendments to the Road and Road Traffic Acts, necessary to support variable speed limits and lane control on the M50, the establishment of ZEV1 and other functions for TII, is at committee stage.

It was also noted that the Board had given the TII Executive latitude to look at the manner in which access to the national roads network might be facilitated (for power supply infrastructure) in order to minimise the potential damage of one state asset in the course of development of another.

Minister Ryan and Mr McDonald left the meeting after the discussion with the Board.

6.0 CHIEF EXECUTIVE REPORT AND SUB-REPORTS/COMMUNICATIONS UPDATE

The Chief Executive presented the CEO Report to the Board which included the following sub-reports;

- Capital Programmes
- Commercial Operations
- Network Management – Roads

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- Business Services
- Professional Services
- Corporate Services

Sean O’Neill provided the communications update.

The CEO report was taken as read. The following matters were highlighted:

- There were 14 pedestrian fatalities in 2022 as against 8 in 2021. Ireland has committed to achieving zero fatalities by 2050 and there is to be a 50% reduction in road fatalities by 2030
- Implications of the DPER spending review were discussed and cash balances at year end were noted.
- TII has established a High Voltage Interface Forum comprising representatives from DoT, DECC, CCMA, CRU, EirGrid, ESB Networks and TII. The Forum, under the guidance of facilitator Gerry Grant, seeks to preserve the value of the national road asset while supporting the objectives of the Climate Action Plan 2023.
- The 1600 human remains discovered at Grangegorman were reinterred at Glasnevin Cemetery.

Nigel O’Neill, Geraldine Fitzpatrick and Paolo Carbone presented the Capital Programme Quarterly Report. The report included outturn figures for 2022. It was noted that the original forecast included for optimism bias and overallocation. Geraldine outlined the reasons for underspend under some of the Road headings and it was noted that multi-annual budgeting and faster planning and approval processes would bring improvements to performance against targets.

[REDACTED]

Nigel O’Neill noted that all projects in planning are subject to the continued uncertainty related to issues in the planning system.

It was noted that the issue of two financial systems, SUN and SAGE, needs to be addressed as a matter of priority and this is an issue that comes up at ARC.

2023 Annual Plan and Budget for National Roads and Greenways.

During the meeting, the CEO received a letter, by email, from DoT, confirming the National Roads Grants to be provided, under Section 24, during 2023. [REDACTED]

[REDACTED]

7.0

FINANCIAL PERFORMANCE MONTHLY REPORT

[REDACTED]

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8.0	TII HEALTH & SAFETY PERFORMANCE REPORT
	<p>Helen Hughes, Kevin O'Rourke and Donal Minnock joined the meeting.</p> <p>There were no reportable accidents in the period. 6 SPADS were notified to CRR.</p> <p>The annual performance occupational health and safety review was presented in a new format following the NSAI accreditation carried out last year. Some items in the audit have been closed out and others are work in progress. The biggest area for attention is procedures for dealing with facilities contractors when they come on site.</p> <p>Kevin & Donal presented on MMRC. This was a follow up on the presentation given last October. Pedestrian and cyclist activity was considered. TII is carrying out a review with technical advisors – where are new desire lines arising? We are engaging with NTA to look at enhancements to pedestrian and cyclist facilities across the M50 route.</p>
9.0	MINUTES OF PREVIOUS BOARD MEETING
	<p>The Minutes of the previous Board meeting 13th December 2022 were approved.</p>
10.0	MATTERS ARISING
	<p>The progress of matters arising was noted by the Board.</p>
11.0	ANY OTHER BUSINESS
	<p>None</p>
12.0	PRIVATE BOARD DISCUSSION
	<p>None.</p>

Signed by _____

Acting Chairperson

Date: _____