

MINUTES 80th MEETING OF TII BOARD

ITEM

Subject:	TII BOARD MEETING	Meeting No:	80
Location:	TII MOCC, North Wall, with some contributions by video link (Teams)	Date held: 22 nd November 2022	Doc Revision: Approved

ATTENDEES

BOARD CHAIRMAN	Gareth Llewellyn
BOARD MEMBERS	Aidan Skelly
	Seamus Neely
	Mary O'Donovan
	Patricia O'Shea
	Damien Ó Tuama
	Des Kenny
	Peter Walsh (CEO)
	Colette Byrne
	Aebhric McGibney
MEMBERS OF EXECUTIVE	Edel McCormack (Head of Governance and Legal)
	Marie Mulvany (Executive Assistant)
	Audrey Keogh (Director of Business Services)
	Rachel Cahill (Head of Executive Office)
PRESENTERS	Nigel O'Neill (Directors of Capital Programmes) – <i>Item 4</i>
	Seán O'Neill (Director of Communications) – <i>Item 6</i>
	Paolo Carbone (Head of Rail Capital Programmes) – <i>Item 5</i>
	Declan Wylde (Head of Finance) – <i>Item 7</i>
	Pat Maher (Director of Network Management) – <i>Item 3</i>
	Tony Redmond (Director of Corporate Services) – <i>Item 3 & 6</i>
	Cathal Masterson (Director of Commercial Operations) – <i>Item 8</i>
	Rachel Donnelly (Corporate Risk Manager) – <i>Item 6</i>
	David Laoide Kemp (Senior Engineer ITS) – <i>Item 9</i>
	Helen Hughes (Director of Professional Services) – <i>Item 8</i>
	Stephen Prendiville (EY) – <i>Item 5</i>

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1.0 CONFLICTS OF INTEREST

None.

2.0 COMMITTEE UPDATES

Strategy Committee

- Billy O’Keefe presented to the committee on TII’s responsibility under the Climate Action Plan, to publish an updated Climate Adaptation Strategy in relation to the Light Rail and National Road networks. The Climate Adaptation Strategy will be published next month.
- Pat Maher and Cathal Masterson presented on Resilience of the Light Rail and National Road networks, including Cyber Attack. Consideration is being given to how we quantify the cost and ensure that measures in this area are understood as essential rather than nice to have.
- ZEVI – Cathal Masterson provided the Committee with an update on the role TII is expected to take. ZEVI will initially sit with the department but will revert to TII in due course. TII’s role has not yet been fully delineated.

3.0 GOVERNANCE & LEGAL UPDATES/RISK MANAGEMENT

- The Board **noted** the contracts valued over 50k executed by TII in October 2022.
- The Board approved the exercise of functions under Section 19(2) of the Roads Act 1993, in line with the reserved function in that regard of the Board. Pat Maher presented the case for the taking on of responsibility for maintenance activities on a 23km Section of the N22 Ballyourney to Macroom Scheme, comprising the Macroom by-pass, as Cork CC has neither resources nor expertise to take on responsibility for the reduced-dual carriageway sections of road. The Board noted that performing this function, through TII’s Motorway Maintenance and Renewal Contracts, will incur increased cost but will not attract additional grants from Government. The Board indicated that any further extensions of the scope of TII’s operation and maintenance function should be the subject of a submission to DoT in which the resource and legislative requirements of TII, associated with such an extension, are clearly set out.
- The Board **noted** the Q3 KPI Report. The Chairman asked that a route to green on all indicators should appear going forward where TII is below target on a given indicator.

4.0 ANNUAL PLAN AND BUDGET FUNDING UPDATE

Nigel O’Neill advised the Board that the expected confirmation of allocation had not been received from DOT on the previous evening as expected. [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

5.0 METROLINK GOVERNANCE UPDATE

Paolo Carbone and Stephen Prendiville presented to the Board. This was previously presented to the Strategy Committee and some changes have been made based on feedback. There will be two phases, the first from the design and start of major contracts until the end of 2025, the second a more construction focussed phase commencing in 2025. The paper including the establishment of boards to

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manage the funding contingency was supported by the Board. Management was tasked with engagement with NTA and DoT to progress the matter.

[REDACTED]

6.0 PRESENTATION: ENT 7 & ENT 8 - ENTERPRISE RISK REGISTER

Rachel Donnelly presented an overview of risk activity in 2022, including the addition of indicators, trends and risk timeframes to the standard report as well as the practice of presenting top 5 risks. Audrey Keogh presented on ENT 7 (loss of corporate knowledge and insufficient sanctioned staff) and Tony Redmond presented ENT 8 (procurement).

[REDACTED]

7.0 PRESENTATION: CLIMATE ACTION ROADMAP

Rachel Cahill presented to the Board. The Climate Action Roadmap will come back for approval to the December Board. TII has a 72% target in total emissions by 2030, which recognises TII's significant energy consumption. It is predicted that TII would hit 59% under business-as-usual model but will achieve 73% with revised model under road map. Similarly, the Energy Efficiency target of 50% would not be achieved under business as usual but will be exceeded under road map with a pipeline of projects to be brought through on a phased basis.

On the approach to Scope III, TII considered its influence, which is highest on direct emissions and lowest with regards to users.

TII is following a six-stage approach to climate adaptation.

The Board asked that a forecast graph be provided for emissions and a pie chart for Scope I, II, III division. The Board also requested that carbon inputs be disaggregated from use.

The Board considered that emissions might have to be woven into Board decision processes in future, e.g., spend requests. The question was also raised regarding the possibility that projects could not go ahead because of emission levels. This would have to be assessed at the pre-planning stage.

8.0 CHIEF EXECUTIVE REPORT AND SUB-REPORTS/COMMUNICATIONS UPDATE

The CEO Report which was provided to the Board included the following sub-reports;

- Capital Programmes
- Commercial Operations
- Network Management – Roads
- Business Services
- Professional Services
- Corporate Services

Sean O'Neill provided the communications update. All Board Members will be invited to the opening of the Macroom Bypass on 9th December. Meetings are ongoing regarding the tolling increases scheduled for January.

The Board received an update on media reports of political statements that have been made in relation to the 2023 Toll charges. Media reports indicate that the increases to the 2022 toll charges, consequent to the August CPI being 8.6%, are the focus of political concern in the context of cost of living increases. Given the inflationary impacts on the funding requirements for the operation, maintenance and construction of national roads and the congestion levels on the M50, the Board regarded itself to be duty bound to utilise

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the mechanisms of revenue generation and demand management provided by legislation. However, the Board authorised management to act in accordance with any Direction received from the Minister.

The CEO report was taken as read to allow for a tour of the MOCC after the meeting. The CEO provided an update on the three Judicial Reviews (M21/N69). They were adjourned to 5 December. The CEO is to appear before the Joint Oireachtas Committee on 29 November.

It was discovered that a section of the MetroLink traffic management report relevant to Saint Stephen’s Green was omitted from the application and it is now proposed to lodge the document, following a formal request by ABP which is likely to now issue, and to allow a further 6 weeks for observations.

[REDACTED]

Cathal Masterson presented the Commercial Operations Quarterly Report. The Board noted an impressive reduction in the Luas fare evasion figures.

9.0 PRESENTATION:C-ITS PILOT SCHEME

David Laoide Kemp presented to the Board. The Board thanked him for the insightful presentation.

10.0 FINANCIAL PERFORMANCE MONTHLY REPORT

Declan Wylde presented the report. [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

11.0 TII HEALTH & SAFETY PERFORMANCE REPORT

Helen Hughes presented to the Board. The Board **endorsed** the TII Health & Safety Policy. The Board asked that consideration be given to how the policy could be summarised and communicated in the organisation so that there is a common understanding of what Health & Safety is in TII. The policy might be made simpler and shortened next year.

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	There were no reportable accidents in October and no occupational incidents. There was one SPAD.
12.0	MINUTES OF PREVIOUS BOARD MEETING
	The Minutes of the previous Board meeting 25 th October 2022 were approved.
13.0	MATTERS ARISING
	The progress of matters arising was noted by the Board. The CEO advised that he has been engaging with CRR and the Commissioner is amenable to a transitional period and discussions around what is expected. This will come back to the Board in December.
11.0	ANY OTHER BUSINESS
	<p>The Chairman noted that this is the last meeting for Seamus Neely and thanked him for his service to the Board and committees.</p> <p>The Chairman advised Members that the PAS process to appoint two new Board Members is progressing and had fifteen applicants, of which two are women. These have been shortlisted to five and recommendations have been made to the Minister. TII was involved in the process. It was noted that fifteen is a relatively low rate of application and thought needs to be given to how this might be improved for future competitions, including raising TII's profile.</p>
12.0	PRIVATE BOARD DISCUSSION
	None. The Members on site availed of a tour of the Motorway Operations Control Centre.

Signed by _____

Chairman

Date: _____